**(*SCHOOL NAME*) CHAPTER BYLAWS OF THE NATIONAL TECHNICAL HONOR SOCIETY**

**ARTICLE I: MEMBERSHIP CRITERIA**

Membership in the Society and the local NTHS Chapter shall be composed of students enrolled in workforce education programs or majors, and who qualify for membership according to the regulations of the NTHS national office and the local chapter. Members may be from any and/or all occupational departments, programs or majors within the institution and must have been duly approved by the local chapter advisor or school administration.  Membership selection shall be made, at all times, without regard to race, religion, color, national origin, sex, sexual orientation, gender, gender identity or expression, age, disability, genetic information, political affiliation, veteran’s status, or other protected class of the individual candidate for membership.

Individuals under consideration as candidates for the Society, shall meet, at minimum, the following national membership criteria:

* Candidate must be a secondary or postsecondary student participating in a CTE pathway, program, major or coursework.
* Candidate must meet one of the following GPA criteria:    
  (*School must choose one option that will be applied consistently*)
  + A minimum overall 3.0 unweighted GPA
  + A minimum overall 3.0 CTE specific unweighted GPA
  + A minimum 3.0 unweighted GPA both overall and CTE specific

(*Optional*) Additional local membership criteria *(chapters are not required to have additional membership criteria but may choose to do so.  Examples are provided below, add or delete as you deem necessary*)

* Attendance
* Certification or credential attainment
* Active CTSO involvement
* \_\_\_\_\_ Recommendations from staff
* Participation in work-based learning, job shadowing or internship
* \_\_\_\_\_hours of community service

Any student that meets the national and local membership criteria may be eligible for membership regardless of their year in school. (If you plan to limit your membership to specific years (i.e., Sophomore, Junior, Senior) adjust as needed).

**ARTICLE II:  MEMBER NOMINATION and INDUCTION**

NTHS membership nominations shall be distributed in the (insert semester) via (refer to [NTHS Advisor Guidebook](https://docs.nths.org/1.0/advisor-guidebook/nominate-(and-register)) for details on NTHS nominations)

The local chapter will hold an induction program for the new NTHS membership \_\_\_\_\_\_\_ (choose one: quarterly, semiannually, or annually). The nature of the induction ceremony shall be respectful and conducted in order to bring maximum recognition to the school’s outstanding students. The NTHS membership induction shall include:

* NTHS Mission Statement
* Administration of the NTHS Pledge of Membership
* Presentation of Membership Certificates

**ARTICLE III:  MEMBERSHIP DUES**

National membership dues are set by the NTHS National Board of Directors and may be adjusted on an annual basis.  (*Add information about local dues and how they will be used here if applicable*)

Membership dues will be (*choose one- paid by the student, paid by the school, other unique situation*).

**ARTICLE IV:  MEMBERSHIP REVOCATION**

Members may be placed on probationary status or have their membership revoked for the following reasons: (*select those that apply or add additional criteria*)

* GPA falls below \_\_\_\_\_\_\_\_\_
* Student dropped from CTE program
* Behavior does not meet character requirements
* Student did not meet community service requirements (*if applicable*)
* Excessive school (or meeting) absences without reasonable explanation

If placed on probation, a member will have \_\_\_\_\_\_\_\_\_ *(choose a time frame, i.e., 1 semester, until 3 months prior to graduation, etc.)* to correct the reason noted for probation before being removed.

If a student fails to correct behavior within the time frame the advisor must fill out the NTHS Student Removal Form in order to officially remove the student from their roster.

If a member is removed by the advisor and is later reinstated, the member must be reregistered which includes payment of the national dues.

**ARTICLE V:  MEETINGS**

Chapter meetings will be held (choose recurrence: weekly, monthly, bi-monthly, as needed, etc.)

All meetings should be conducted according to *Robert’s Rules of Order, Newly Revised*.  A quorum is defined as (*choose one - a majority of or two thirds of*) all chapter members.

**ARTICLE VI:  CHAPTER OFFICERS**

(Officer elections and individual duties will be outlined below by the chapter advisor(s) using the [NTHS Engagement Guide](https://docs.nths.org/1.0/advisor-guidebook/engage) as reference.)

Officers will be (elected by the chapter membership or appointed by the advisor) and shall hold office for one year.

Chapter officer elections shall be held in the (insert semester: fall, spring) semester.

The officers make up the Executive Committee which will guide the work of the chapter.  The officers and their duties are as follows:

The main officer positions shall be (You can add or delete officer positions as you deem necessary):

* President
* Vice President
* Secretary
* Treasurer

Additional officer positions can be added as necessary. Options for additional positions include:

* Historian
* Reporter
* Parliamentarian
* Representatives for CTE program area, CTSO, and class level.

**ARTICLE VII:  AMENDING THE BYLAWS**

These bylaws may be amended by a (choose one - a majority of or two thirds of) all chapter members.  The proposed amendments should be presented at the previous meeting before the vote.